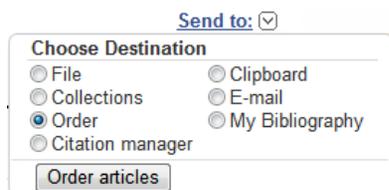


Ordering Articles from PubMed

After registering for **Loansome Doc**, use the PubMed **Order** option under the **Send to** menu after conducting a search to **Order** articles.



1. Click the check box next to each citation you want to order; move to other pages within your results to select additional citations
2. From the **Send to** drop-down menu (located on the right and above the search results), select **Order**
3. After being transferred to the **Loansome Doc** entry page, enter your e-mail and password
4. Click **Proceed to Delivery Options**
5. Review Delivery Options and check the **Copyright Compliance** box
6. Click **Continue**
7. Review the order; then click **Send Order**
8. Your order will be sent to the library you selected; the library will fill your request and send the article(s) in the format you specified when registering - once the articles(s) become(s) available

Loansome Doc Help

Visit Frequently Asked Questions (FAQ) at:
<http://www.nlm.nih.gov/services/faqill.html#LD>

Additional information on the Loansome Doc Ordering System is available at:
http://www.nlm.nih.gov/loansomedoc/loansome_home.html

Free Articles

Free copies of available articles may be obtained without using Loansome Doc.



- **Free full text Filter**

In the left navigation menu of PubMed, click the **Free full text** link to activate the filter. This limits the results to citations where the full-text article is available free-of-charge, often from the publisher's website.

- **PMC (PubMed Central)**

Use the drop-down menu to search **PMC**, a free digital archive of full-text journal articles maintained by the National Library of Medicine.



For More Information

Contact the National Network of Libraries of Medicine (NN/LM) at 800-338-7657 or visit <http://nnlm.gov/>. You will be provided information about libraries in your area with which you may establish an account for the Loansome Doc service. Network members are also listed at: <http://nnlm.gov/members/>.

In Canada, contact the Canada Institute for Scientific and Technical Information (CISTI) at 1-800-668-1222 for Loansome Doc libraries.

Funded under contract awarded by the DHHS, NIH, National Library of Medicine, and developed and updated by the NN/LM staff. This resource is freely available at. Reviewed: June 2015. This brochure may be freely reproduced.
<http://nnlm.gov/training/resources/ldrifold.pdf>

Loansome Doc[®]

The National Library of Medicine's **Loansome Doc** ordering system allows users to order full-text copies of articles found in PubMed from a medical library.

- Loansome Doc establishes a relationship between an individual and a library
- Easily order articles from a list of citations retrieved in **PubMed**
- It is free to register for Loansome Doc, but local fees and delivery methods can vary

Registering for Loansome Doc is easy: visit the Loansome Doc page and click on "Sign Up!" to get started.

<https://docline.gov/loansome/login.cfm>

Don't have a Loansome Doc account?
[Sign up!](#)

Register for a Loansome Doc Account

Follow these steps to register:

- **Select the library:** Search for a library to process article requests
- **Contact the library** to establish an agreement prior to completing the registration process
- Agree to the **terms of use**
- **Enter** your contact information, password, and default ordering preferences
- **Verify** your information

Find a Library to Serve You (1, 2)

Over 1,200 libraries provide Loansome Doc services and over 250 libraries provide service to members of the general public. Start by clicking **Sign Up!** and **Get Started**.

To find a library that meets your needs select a **Country of Residence** and the **State/ Province** of residence from the drop-down menus. Click the **Search for Libraries** button.



Note: Deselect the check box if you have a library affiliation or are a health professional.

Select a Library (3)

Loansome Doc will display a selection of libraries that provide services based on the Country and State entered.

If you have any questions about the services provided or the cost of articles, contact the library directly and speak with the librarian before continuing the registration process.

Identify an appropriate library by examining the information provided by Loansome Doc.

- **Institution:** Includes the physical address and contact information
- **City:** Location of the institution
- **Delivery Method:** Used by the library (e.g. mail, e-mail, fax, posting on a website, etc.)
- **We Serve:** Types of patrons served (i.e. health professionals affiliated or unaffiliated with the institution or public users)
- **Notes:** Which may include cost, acceptable payment methods and additional restrictions

Contact the Library (4)

Once a Library is identified, note whether it has a blue **Select** or green **Contact** button.

Libraries with a green **Contact** button *must* be contacted before selecting the library. They will provide a code needed before ordering articles from the library.

Whether green or blue, always contact the library when setting up a Loansome Doc account.

Complete this step by selecting the appropriate category from the User Identification options.

Terms of Use (5)

Review the terms of use for Loansome Doc. The terms of use include a statement of the terms and conditions for use of a product from the National Library of Medicine; the Privacy Policy which governs the use of Loansome Doc; a warning of Copyright compliance; an acknowledgement of the policies, procedures, and fees associated with ordering from the library you have selected.

My Information (6)

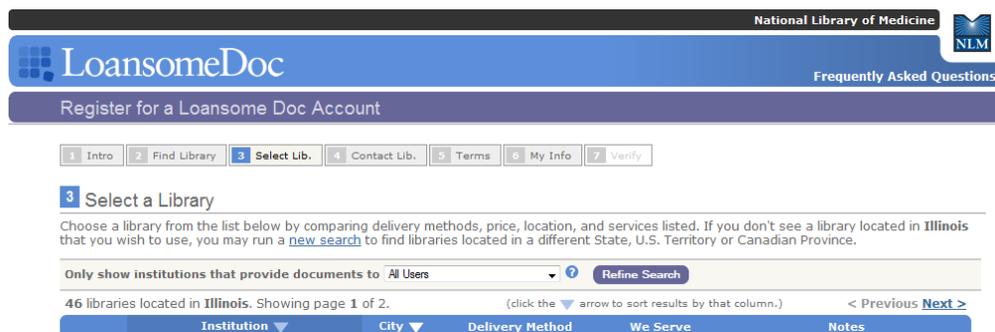
The e-mail address and password is your log-in for future use of the Loansome Doc system.

Personal information such as name, address, phone and fax numbers will be used to both deliver articles and to create an account with the library and to allow for billing.

You may specify a default delivery method and maximum cost to use for future requests. These preferences can be changed each time you enter the system and submit a request.

Verify (7)

Verify the submitted information.



	Institution	City	Delivery Method	We Serve	Notes
Select	American Hospital Association AHA Resource Center ILL 155 North Wacker Drive Suite 400 Chicago, Illinois 60606 Phone: 1-312-422-2014 Email: dculbertson@aha.org	Chicago	Fax, Mail, Pickup	Affiliated users, Unaffiliated health professionals, Public users	for pricing information, see our web site at http://www.aha.org or call (312) 422-2050
Contact	Blessing Hospital Blessing Health Professions Library Broadway at 11th St PO Box 7005 Quincy, Illinois 62305-7005 Phone: 1-217-228-5520 ext. 6971 Email: adittmer@brcn.edu	Quincy	E-mail (PDF), Fax, Mail, Pickup	Affiliated users, Unaffiliated health professionals	Fee for Interlibrary Loan \$10.