National Network of Libraries of Medicine
http://nnlm.gov

Middle Atlantic Region:
Delaware, New Jersey, New York, Pennsylvania

Southeastern/Atlantic Region:
Alabama, District of Columbia, Florida, Georgia, Maryland, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, U.S. Virgin Islands, Virginia, West Virginia

Greater Midwest Region:
Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, North Dakota, Ohio, South Dakota, Wisconsin

MidContinental Region:
Utah, Colorado, Wyoming, Kansas, Nebraska, Missouri

South Central Region:
Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Pacific Northwest Region:
Alaska, Idaho, Montana, Oregon, Washington

Pacific Southwest Region:
Arizona, California, Hawaii, Nevada, U.S.-Associated Pacific Basin

New England Region:
Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

Credits

Angela Ruffin, Head, NN/LM, National Network Office

All the Regional Medical Library Directors, Associate Directors of Regional Offices and their staff

Dan Wilson, Coordinator, NN/LM National Emergency Preparedness & Response Plan/Associate Director for Collection Management & Access Services, Claude Moore Health Sciences Library, University of Virginia

Susan Yowell, Project Assistant, NN/LM National Emergency Preparedness & Response Plan/Project Assistant, Claude Moore Health Sciences Library, University of Virginia

http://nnlm.gov
1 (800) 338-7657

Front Cover Photo Credit:
Central Park, NYC, February 2008. This photo has become an icon for the NN/LM Emergency Preparedness & Response Plan, as it embodies two facets of emergency management—preparedness (umbrella) and response (statue of Balto, the sled dog who led the final leg of a run to deliver diphtheria antitoxin to Nome, Alaska in 1925).

Updated May 2009
Are you ready to continue your library’s patron services from home if your library is closed due to a pandemic, a flood, or a blizzard? Do you know how to deal with water damage in your library from a burst pipe or a flood?

The NN/LM provides assistance to its members in preparing for and responding to disasters or localized emergencies.

ARE YOU READY?

WHAT’S THE PLAN?

If your library experiences a disruption to your normal services, you need to remember just one telephone number:

1 (800) DEV-ROKS
(1 (800) 338-7657)

Calling this number will connect you with the office for your NN/LM Region. Your NN/LM staff will initiate an organized response to help you coordinate damage control, arrange for service provision from off-site, or arrange for referral of selected services to another library or to the Regional Medical Library.

WHAT CAN I DO TO GET READY?

NN/LM provides free training in emergency preparedness, including how to use the NN/LM response plan. NN/LM trainers can show you how to conduct a risk assessment for your library, develop a basic disaster plan, and coordinate a response within your NN/LM region, through their “10-Step Approach to Service Continuity Planning” class.

NN/LM staff in your region are ready to help you in all emergency preparedness and response activities, from risk assessment, through developing a disaster plan, to knowing the numbers to call if you need help.

WHAT RESOURCES ARE AVAILABLE?

NN/LM has developed the online Emergency Preparedness & Response Toolkit, which contains everything you need to conduct a risk assessment, create an emergency preparedness and response plan for your library, and find out where to get help for salvaging damaged library materials. There is also a screencast tutorial available on the toolkit that demonstrates the features and tools available.

Online toolkit:  http://nnlm.gov/ep

Contact your NN/LM office to find out about classes available to help you be prepared. Talk with your state’s NN/LM emergency preparedness and response coordinator to find out more about preparedness activities and training opportunities in your state.