## **NLM Traveling Exhibitions**

### **Basic Information**

The National Library of Medicine (NLM) offers the following basic information about NLM traveling exhibitions.

#### Host Venue Responsibilities

NLM traveling exhibition host venues are responsible for the following:

- Make the exhibition available to the public free of charge.
- Display the exhibition in a safe, secure environment out of direct sunlight.
- Complete and send a condition report within one week of receiving the exhibition.
- Arrange and pay for outgoing shipping to the next host venue using a trackable service, such as FedEx, UPS, or DHL (\$200-\$1,000 estimated cost), for delivery by a specified date, 10 days after the booking end date.
- Send the Traveling Exhibition Host Venue Report no more than 2 weeks after sending the exhibition to the next venue.

### **About NLM Traveling Exhibitions**

NLM Traveling Exhibitions are available **free of charge** for a booking period of about **six weeks**. Specific booking dates are listed on the application that NLM includes in the announcement of available exhibitions for requests.

To receive all announcements about NLM traveling exhibitions, **subscribe to the NLM**<u>Traveling Exhibitions listserv</u>.



# **NLM Traveling Exhibitions**

## **Basic Information**

### About NLM Traveling Exhibitions, continued

The exhibition display consists of roll-up banners and hardware, and travels in one or two shipping containers. The banners need minimum **display space of 500 sq. ft.** View details and visual references about an NLM traveling exhibition below.

#### **Display Content:**

• Six roll-up, graphic banners, each measuring 7' H x 3' W



• Six hardware sets: a set includes one pole and a metal base per banner



A hardware set of a collapsible pole and a metal base

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## **Basic Information**

### About NLM Traveling Exhibitions, continued

#### **Shipping container**

Each exhibition travels in one or two wheeled containers with banners and hardware packed in cloth bags. See below outside and inside images of a shipping container.



Shipping container, 48" H x 19" W x 19" D



Two container packing: Each container holds 3 banners and 3 hardware sets.



One container packing: Container holds 6 banners and 6 hardware sets.

In addition, a shipping container holds:

- A copy of the Installation Guide
- A package containing shipping label hang tags and plastic ties